

Everett School Employee Benefit Trust
Agenda
Wednesday, June 12, 2013
Administrative Service Center
Boardroom
4:00-6:00 p.m.

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the May 15, 2013 Meeting**
- 4. Financials – Darla Vanduren**
 - Monthly financials
- 5. Approval Auditor Engagement for Annual Audit – Darla Vanduren**
- 6. Wellness Program – Gail Buquicchio**
 - Monthly report/HRA comparison
 - Discussion/approval of annual Wellness Program plan and budget
- 7. Consultant Report – Sean White**
 - Approval of Consultant Engagement/Budget for upcoming fiscal year
- 8. Human Resources Update – Randi Seaberg**
 - EAP report with actual usage data
- 9. Rotation of Trust Officers (Trustees)**
- 10. Review of Annual Regular Meeting Calendar & Annual Calendar – Trustees**

Annual **August** meeting topics:

 - ✓ Consultant presents proposed plan renewals and rates for upcoming Fiscal year to the Trustees (Sean)
 - ✓ Trust audit by independent auditor (Darla)
- 11. Other**
- 12. Adjourn to Executive Session**
 - Review Compensation for Trust financial and support services
 - Subrogation (tentative)
- 13. Reconvene/Adjournment of Regular Meeting**

Next Meeting
August 28, 2013
*8:00 – 11:00 a.m.
NOTE TIME CHANGE